Readiness Checklist
External users, partners and vendors

The specific impacts to functionality will depend on which team I work within.
Using the impact assessment materials will be key to understanding which changes will be applicable.

☐ Work with your local Administrator to identify any specific use cases that will require testing in UAT (e.g. dashboards, reports, service desk project requirements)

☐ Join the Teams User Community to keep up to date with latest news and readiness activities

☐ Attend the Thursday drop-in sessions with any questions and to provide feedback

☐ Complete the training

☐ Engage with the Pulse Check surveys to help us track readiness